

## **Collaborative Project Grant Example Application Form**

To apply please visit the Paul Mellon Centre [GoodGrants](#) page.

### **Introduction**

Please note that this example application form is intended to illustrate the opportunity specific questions included in the formal application. The formal application process will also ask for contact details from the applicant and more about organisation affiliation.

### **The application process will also ask you to consent to the following data policy:**

The Paul Mellon Centre for Studies in British Art is committed to protecting your privacy and will manage all data supplied by you in compliance with the General Data Protection Regulation (EU) 2016/679 and UK Data Protection legislation. All personal data will be held securely and used for the purpose of administering applications for fellowship and grant awards and the Write on Art prize. To this end, in the case of the Rome Fellowship, your application will be shared with the British School at Rome; in the case of the Digital Project Grant, your application will be shared with external expert advisors and in the case of the Andrew Wyld Research Support Grant, your application will be shared with the Andrew Wyld Fund; and in the case of Write on Art your application will be shared with the shortlisting and judging panel.

Details of successful applications may be made available on the Paul Mellon Centre website, in our Annual Report and our print & electronic newsletters. Anonymised data about grants – specifically name of grant stream & amount awarded – will be shared with 365Giving & published on their website. Please consult the Paul Mellon Centre's Privacy Notice for further information.

At the end of the application process information on all applicants may be retained permanently for historical research purposes in the Institutional Archive. By submitting your completed application form you are consenting to your personal data being managed as above

### **And to make a declaration of originality:**

I confirm that the content of this application is original and written in my own words except where there are quoted materials which are clearly sourced. I understand that the inclusion of any plagiarised information or use of AI (such as Chat GPT) will automatically exclude my application from the funding process.

## **Application Form**

**Project Title** (50 words):

**Grant Amount Requested:**

Author Grants (Large) - maximum of £6,000 Author Grants (Small) - maximum of £1,000  
Collaborative, Curatorial and Digital Project Grants - maximum of £40,000 Conservation  
Grant - maximum of £25,000 Digitisation Grant - maximum of £5,000 Event Support  
Grants - maximum of £3,000 Exhibition Publication Grants - maximum of £6,000  
Research Support Grants - maximum of £2,000

**Organisation Name/ Institutional Affiliation** (Optional) (15 words):

**Further Organisations:**

The Collaborative Project Grant is for two or more organisations, please provide the names of the other organisations in the project.

**Name of designated project lead** (optional) (50 words):

If known, please provide the name of designated project lead or curatorial researcher.

**Date of completion:**

Depending on which award you are applying for please provide the estimated date for the completion for your project, MA or Doctoral studies, degree or publication.

**Research Project Outcomes:**

Depending on which award you are applying for, outcomes could include: Publication, Exhibition, Article, Catalogue or Digital Project (e.g. 'virtual exhibition', 'database', 'online catalogue')

**Research Project Outline** (1000 words):

Depending on which award you are applying for, please outline either your research project or publication/article. Please be as detailed and comprehensive as possible.

**Timetable and Strategy for the Project** (750 words):

Please provide a clear timetable and strategy for undertaking the proposed research project.

**Budget and Costings** (750 words):

Please provide a comprehensive budget which clearly indicates how the grant funding will be spent.

**Abbreviated Curriculum Vitae** (750 words):

If applying as an individual please include a professional CV, highlighting academic achievements. If applying for a Collaborative, Curatorial, Conservation or Digital Project Grant please include the CV of the designated project lead or research curator/conservator if known or a draft job description if you intend to hire for the post. If applying for a Publication Grant please include the CV of the author or editor.

**Referee Details**

Please make sure that you contact your individual referees to ensure that they are happy to provide a reference to support your proposal and are aware of the deadlines for submissions. It is the responsibility of the applicant to make sure that requests for references are received by the referee and that they submit them on time. References submitted after the deadlines listed will not be accepted and the application will be rejected as a result.

**Referee Name:****Referee Email:****How do you know this Referee?****Second Referee Name:****Referee Email:****How do you**