

JOB DESCRIPTION

Job Title:	British Art Network Convenor
	Three-year fixed term contract from 1 July 2020
Location:	16 Bedford Square, London WC1B 3JA
Managed by:	Director of Studies
Managing:	N/A

Main Purpose of the Job:

To provide visible leadership for the British Art Network (BAN) and to promote its aims and shape its mission through collaboration with its members, steering group and other stakeholders. To create an enhanced sense of community amongst its members and generate a productive platform for the dissemination and discussion of curatorial research. To work closely on the development of the network with the BAN Coordinator, based at Tate, the PMC's Director of Studies, and Tate's Head of National Partnerships.

Main Responsibilities/Duties:

- Strategically develop the BAN in response to sector needs and priorities, and in consultation with museum and academic stakeholders.
- Provide support and guidance to colleagues in the wider sector and regions by being the main point of contact and advocate for British art research and curatorial activities.
- Initiate connections and provide forums for regional colleagues to meet and form relationships across museum and academic sectors.
- Lead in designing and implementing a high quality, innovative programme aimed at engaging a diverse audience, and which draws on the recommendations of the BAN steering committee in consultation with BAN members, and in collaboration with the BAN Coordinator.
- Lead in developing an effective and engaging register of expertise which responds to sector needs and priorities.
- Develop strategic proposals for scaling up the ambitions for the network's digital presence.
- Develop and edit content for digital resources including the website, social media and e-newsletters, so as to provide a coherent identity and a rich resource for the dissemination of knowledge and skills sharing.
- Oversee effective planning of BAN activities, delivering to schedule and to a high standard in collaboration with the BAN Coordinator, with colleagues at the PMC and Tate's National Partnerships team.

- Take overall responsibility for the BAN budget, making sure the programme is delivered on budget.
- Oversee reporting to funding bodies, ensuring that they are delivered in a timely manner in collaboration with the BAN Coordinator.
- In collaboration with the BAN Coordinator, and with colleagues at the PMC and Tate, write grant proposals and research sustainable funding sources for the Network.
- With the BAN Coordinator, ensure that evaluation of the programme is undertaken to enable reflection on the Network's development and to make changes and improvements where appropriate.
- Plan and adapt the Network to ensure it is self-sustaining through strategic planning.
- Provide secretariat support to the steering committee including the production of proposals and supporting papers.
- Represent the BAN at sector events and actively develop relationships with key stakeholders.
- Disseminate information about the network to ensure that colleagues are kept up to date on developments across the PMC and Tate.
- Build and sustain external relationships that enhance visibility and impact of the programme.
- Develop and sustain excellent relationships with colleagues at the PMC and Tate at all levels.
- Keep abreast of developments in British art curatorial practice and research as well as current issues within the museum and galleries sector UK wide.
- Champion multidisciplinary practice-based research and scholarship.

Person Specification

Essential

- Knowledge and proven experience of an area of either historic, modern or contemporary British art and culture.
- Experience and understanding of the challenges of museum and/or gallery curatorship.
- Extensive experience of having run a programme of public events in a gallery, museum, academic or similar environment.
- Extensive professional networks in both museum and higher education sectors, particularly in regional institutions.
- Understanding of inclusivity, equality and diversity as they relate museums, galleries and specifically to public programmes, and the ability to apply and promote these in practice.
- Ability to respond to research findings and transfer ideas and theory into innovative programmes.
- Demonstrable experience of having successfully managed projects of a range of scales through to completion.
- Excellent financial and budget management skills and demonstrable experience of delivering a funded

programme with external reporting requirements.

- Demonstrable experience of preparing and providing quality and accurate research for a range of audiences.
- Excellent writing, editorial and oral communication skills, with proven experience of communicating to a wide range of audiences, including academic, professional and the general public as well as through a range of materials including reports, advocacy documents, research papers and scholarly articles.
- Experience in developing research projects, writing grant proposals and developing successful funding applications either as an individual or coordinating a team of subject specialists.
- Experience in developing an online presence and website development through knowledge of appropriate online communication platforms.
- Proven experience of successfully leading, motivating and inspiring colleagues and the ability to coach and work with others to achieve results.
- Excellent interpersonal and influencing skills, the ability to work collaboratively with people at all levels, across departments both internally and externally and to build and maintain effective working relationships.
- A highly organised and flexible approach to work and the ability to plan and prioritise a varied and busy workload and deliver agreed outputs to deadline, working as part of a team and individually.
- Extensive experience of the use of Microsoft Office packages (e.g. Word, Excel, Outlook).
- An interest in and commitment to the work of Tate and the PMC.
- Willingness to travel regularly within the UK and once a year to the USA.

Additional Information

The British Art Network (BAN) is a Subject Specialist Network bringing together professionals working on British art including curators, researchers and academics, reflecting the combined strength of the UK's public collections and curatorial expertise in this field.

The aim of the British Art NetworkBAN is to contribute to the sharing of expertise, research and ideas across museums, galleries and academic institutions in the UK. This is supported through a variety of networking opportunities both on and offline. Membership to the network is always open and free, and it includes the following activity:

- An online register of expertise in British art
- An electronic newsletter
- Seminars each year hosted by Tate, the Paul Mellon Centre for Studies in British Art or partner organisations on themes relating to British art
- A dedicated network group for Early Career Curators specialising in British art
- Network sub-groups that explore specific areas of British art and are led by regional network members across the UK

The network spans all aspects of British art from the sixteenth century to the present day including painting, sculpture, architecture, installations, graphic art, performance, photography, film etc.

The British Art NetworkBAN is jointly led by Tate and the Paul Mellon Centre for Studies in British Art (PMC).

The British Art NetworkIt is supported by the Paul Mellon Centre for Studies in British ArtPMC, by public funding provided by the National Lottery through Arts Council England, and by Tate.